

By registering a child at Mundito Spanish PreK Prep, the parent/guardian understands that we are not licensed and are not required to be.

Tuition and Registration

1. Registration
 - There is a one-time \$250 non-refundable registration and supply fee required per child (note this yearly fee is due whether you choose a yearly or semester payment option). This fee covers all cleaning materials, crafts and art supplies, as well as special activities/enrichment. **Your child's placement is not secured until this initial payment is submitted.**
 - All children must be 24 months at the time of their first class
 - Program is offered Fridays from 9am-12:30pm
 - Tuition may be paid yearly or per semester; the semester runs for 16 weeks, from August to December (see website for exact dates)
 - Semester tuition is \$950 due August 1 and Dec 1
 - Yearly tuition is \$1,700 due Aug 1
 - Sibling discounts (\$100) are offered only with semester instalments

2. We require all families to fill out an enrollment packet

*Tuition payments are not based on the number of days attended, rather they are equal instalments based on the total cost of the semester. Therefore, no refund is given for absences, sickness, etc.

School Year Calendar and Curriculum

1. Holidays
 - We will follow our semester calendar (found on our website); typically, we are closed for the following occasions:
 - a. Christmas break (December)
 - b. Thanksgiving (November)
 - c. Spring break
 - d. Fall break

2. Curriculum
 - At Mundito Spanish, we want to expose our students to language and culture every single day. This is very much a bilingual program, so we are helping your child to develop certain skills in both languages. We do this through dance, music, art, and more! In general, you can expect us to follow this daily schedule (subject to change based on children's needs):

Sample Schedule

9:00-9:05am arrival

9:10-9:25am calentamiento —> meditation, breathing, emotional check in

9:30-9:50 circle time (according to blocks and objectives)

9:55-10:20 potty, wash hands, snack

10:25-10:45 hora de cuento/story time (according to blocks and objectives)

10:50-11:15 crafts (according to blocks and objectives)

11:20-11:55am outdoor play/ equipos (according to blocks and objectives)

12:00-12:25 potty, way hands, lunch

12:30 dismissal

**potty/diaper changing as needed

Sample Objectives

Block 1: Los Colores

- My child can identify several colors
- My child can answer conceptual questions like “what color is the animal?”
- My child can match similar colors

Block 2: Los Números

- My child can count
- My child can answer conceptual questions like “how many circles do you see?”
- My child can identity numbers

Block 3: Los Animales

- My child can describe whether an animal is big or small
- My child can name several animals and where they live
- My child can group animales based on their size

Block 4: La Familia

- My child can count the members of their family
- My child can name the members of their family
- My child can draw a picture of his/her family

Pick-up/Drop-off

We ask that you drop your child off and pick them up on time each day. However, on days that they need to leave/arrive at a different time, please communicate with MS teachers in advance. In the event that someone other than the child's primary caregiver/guardian picks them up, we will need written consent as well as a form of ID. Children must be signed in and out each day.

*Please note that doors will be open between 8:55-9:05am. After that, they will be locked until 12:30pm. If you are running late for drop off, you must communicate this before 8:55. After 9:05am, your child will be marked absent for the day. **This is an important safety precaution.***

Potty Training

All of our teachers understand that potty training is a process; one that takes time! Please communicate with us ahead of time if your child is not potty trained. We would like to know more about what we can do to specifically support them (key words, songs, etc). . Please send extra clothes, underwear and socks! If necessary for your child, please also pack diapers and wipes.

Food and Beverage/Allergies

1. Food
 - All students are required to bring their own healthy lunch and snack. All food should be nut-free and seafood-free.
 - Please send your entire child's lunch cut/chopped/peeled and ready to eat
 - Try to steer clear of things that need to be heated or refrigerated
2. Beverages
 - Please send a cup for water every day; we will refill it if needed
 - Children may pack an additional beverage for lunch (please no soft drinks)
 - LABEL ALL YOUR BELONGINGS!!
3. Allergies need to be submitted upon registration via the parent portal
4. Outside food may be brought in the classroom for celebrations after approval

Medications

We are not authorized to administer any medication to your child. However, there are a few exceptions:

- Epi-pens, seizure medication, medication for asthma, diaper creams
- If your child may need to be administered something other than what is listed above, please contact us. In the event that a medication is administered, parent/guardian must first provide written consent as well as a doctors note
- Medication is to remain in students backpack and may not stay with teachers
- ALL medications/creams must be in their original container
- Sunscreen and insect repellent may be provided by parent/guardian (labeled with the child's full name). Prior to use at our facilities, sunscreen and repellent must be applied to the child at home to test for any allergic reaction.

Illness

It is important for us to provide a healthy and safe environment for all students and teachers. For that reason, we are unable to accept children who may present the following symptoms:

- Vomiting
- Cold/heavy sinus symptoms
- Unexplained rash
- Fever of over 100 degrees
- Pink eye
- Lice/nits

- Children should be free of fever at least 24 hours, without medication, before returning to school. If your child has a contagious disease, a note from your child's doctor will be required in order for your child to return to the classroom.

*This list is not exclusive and is subject to change

Incident Weather

Any time our program is cancelled due to weather, we will always send out an email. However, please feel free to reach out with specific questions/concerns. We also recommend keeping up with us on Instagram.

Discipline

To be honest...we do not like this word. We prefer to refer to it as "guidance". Children have off days - we all do! When a child is going through a difficult time and may be showing disruptive behavior, we prefer to offer guidance to promote self control as well as an encouraging environment where students can make their own decisions and be responsible for their own behavior. Learning appropriate behavior is a key part of a young child's social development. Having said this, if difficult or disruptive behavior persists, we may need to briefly separate the child from the group.

Special Needs

It is our privilege to work with children of all needs. We will do what we can to cater to these specific needs and to support children as best we can. If your child has any special needs, we ask that you set up a time to discuss with the director and lead teacher of the program ahead of time.

**We reserve the right to terminate childcare for any child at any time if we feel we are not qualified to care for that child.*

Recommended List of Items to Bring Daily (based on child's age/specific needs)

1. Lunch/Snack/Water
 - All children will need to bring a (nut and seafood free) lunch, morning snack and water bottle from home. Children should have foods that are cut into appropriate sizes and ready to eat.
2. Backpack
 - Each child should have a standard size backpack for carrying personal items to/from school.
3. Disposable Diapers & Cream

- Please send non-potty trained children to school with a pack of disposable diapers/pull-ups and wipes as needed. These will stay at the school. Also send any diaper rash creams the child may need.
- 4. Change of Clothes
- 5. Signed waivers, liabilities, emergency contact forms and other documents should be filled out before your child's first day